



Admissions

Student Admissions Policy and Requirements

Individuals interested in Greenville College should visit our website at <http://www.greenville.edu/admissions> or request application materials by contacting:

Office of Admissions
Greenville College
315 East College Avenue
Greenville, Illinois 62246
1-800-345-4440

To be considered for admission to Greenville College, prospective students must submit the following:

- (1) a completed application form,
- (2) a \$25.00 application fee for the paper application, ,
- (3) official transcripts from high school and/or from any college previously attended (a college catalog including course descriptions should be submitted for evaluating any transfer work),
- (4) official ACT or SAT scores.

Academic and personal references may also be requested. Students are encouraged to submit additional documentation they deem helpful and insightful to their application process. High school students are welcome to apply for admission beginning the spring of their junior year.

Admission to Greenville College is competitive. While an exact course distribution is not required, the College recommends that applicants have four years of English, two years of foreign language, one year each of algebra and geometry, one year of a laboratory science, and one year of American history. However, each applicant is considered for admission by evaluation of his/her academic record and SAT or ACT scores. When requested, personal and academic references are also considered in the application process. The College reserves the right to request a personal interview prior to the admission decision.

Greenville College is a Christian college of liberal arts and sciences. The College provides faculty, staff, and students a place where living and learning can be experienced in a Christ-centered environment. While the College does not require students to be Christians, students should attend Greenville only if they are interested in pursuing higher education within a Christ-centered community. Prospective students should also be completely comfortable abiding by our lifestyle statement. This is available on-line at http://www.greenville.edu/about/foundational_documents/lifestyle_statement.dot.

Greenville College welcomes home school applicants. Requirements for admission and the application process are the same as that described above. In lieu of "official" high school transcripts, documentation of completed high school coursework may be accepted.

In addition to the application fee, applicants will be expected to pay a \$200 Tuition Deposit after notification of acceptance. The deposit is fully refundable until May 1 for students applying for fall semester, and December 1 for students applying for Interterm or spring semester. The deposit confirms the student's intention to enroll in the College, reserves a place for the student in the student body, and provides the student the opportunity to register for classes.

ACT or SAT Test Scores

College entrance examination scores are required for admittance for all students who do not have significant college experience. Greenville College recommends that students take the ACT, though SAT scores are also accepted. Students who have not taken the ACT or SAT examination should ask their high school counselor for information about testing dates and locations, or write directly to:

American College Testing Program or,
P.O. Box 168
Iowa City, Iowa 52240
www.act.org

College Entrance Examination Board
P.O. Box 592
Princeton, New Jersey 08540
www.collegeboard.com

The results of these tests are used for admission and academic advising. Students taking either of these tests will be given an opportunity to select specific colleges to receive their test scores. The scores must be either sent directly to the College from ACT or SAT headquarters or sent as an official label on an official copy of the high school transcript.

Both the SAT and ACT have writing sections as part of their tests. While the SAT writing section is required, the ACT writing section is optional, meaning that students can elect not to take that section of the test. Currently, Greenville College does not require students to submit an ACT writing score, but we highly encourage students to do so.

English Proficiency and Developmental English

All first time freshmen must demonstrate proficiency in high school English in order to enroll in ENG 105 Research and Writing, a graduation requirement. Students may demonstrate proficiency by:

1. Scoring above the 30th percentile on the English portion of the ACT or SAT, or
2. Completing ENG 100 (Developmental English) with a grade of C or better or
3. Completing a course deemed equivalent to ENG 100 at another institution and transferring the credits to Greenville College

Credits earned for successfully completing ENG 100 count toward graduation credits.

Mathematics Proficiency and Developmental Mathematics

Students must demonstrate high school mathematics proficiency in order to complete a college level mathematics course, a graduation requirement. Students may demonstrate proficiency in any of the following ways:

1. Scoring above the 30th percentile on the mathematics portion of the ACT or SAT,
2. Passing a mathematics proficiency exam (normally offered during orientation in the fall semester),
3. Completing MTH 090 (Developmental Mathematics) with a grade of C or better, or
4. For students entering GC with transfer credit, completing a college intermediate algebra course or a higher level mathematics course with a grade of C or better. (Greenville College will accept in transfer college algebra or a higher level mathematics course.)

Credits earned for successfully completing MTH 090 do not count towards the 126 credits needed to graduate. However, the credits do count towards the full time status of students registered for MTH 090 during a semester that may allow the student to be eligible for financial aid, participate in athletics, and earn semester honors. The grade received for MTH 090 is included in the cumulative GPA.

International Students

International students and those for whom English is not their native language are required to demonstrate proficiency in English and satisfy the regular admissions requirements and procedures. The English language requirement of the College will be met when the applicant has submitted proof of a score of 500 or better on the paper-based TOEFL, 173 on the computer-based TOEFL, 60 on the TOEFL iBT, or completed level 109 at an ELS Language Center. A complete set of educational credentials with English translations, if necessary, is required before eligibility for admission can be determined. An affidavit of financial responsibility is required before the Certificate of Eligibility for Nonimmigrant Student Status - for Academic and Language Students (I-20 form) is issued.

Transfer Students

Students planning to transfer to Greenville College from a community or junior college, Bible college, or four-year institution should follow each of the admissions steps outlined above. Official transcripts should be sent from each institution previously attended. Transfer students who

have earned the Associate in Arts (A.A.) or Associate in Science (A.S.) degree from an accredited community college prior to enrollment at Greenville will be considered as having met most of the lower division general education requirements of the College (refer to the section on General Education in Academic Information for details). Students wanting to transfer with an Associate of Arts in Teaching degree must have completed a general education core consisting of 40-45 credits in order to be accepted. Any remedial credits earned as part of an associate's degree will not transfer. For example, a remedial mathematics or English course taken at a community college will not be accepted as credit toward a Greenville College degree even if it was accepted toward an A.A. or A.S. degree. Occasionally students are admitted with a grade point average less than 2.0 on a 4.0 scale at their current institution. Any student accepted at GC with less than a GPA of 2.0 at their current institution will be placed on academic probation.

Transfer Credit

Greenville College accepts transfer credit from other accredited institutions, including junior and community colleges, four year colleges and universities, and Bible colleges. Students seeking credit for work completed at other colleges or universities must provide official transcripts to Greenville College. They must also provide course descriptions and/or course syllabi for each course before transfer evaluations can be made.

The registrar, in consultation with appropriate faculty members, makes the final decision on what courses will be accepted for transfer credit. When all college level work has been evaluated, students will receive a written statement documenting what courses were or were not accepted for transfer credit. Students are strongly advised to keep this statement on file in their personal records until they graduate. Students who have questions about the transfer evaluation process should contact the registrar at 618-664-7025 or via email at records@greenville.edu.

Current or prospective Greenville College students sometimes wish to take courses elsewhere and transfer them to GC. Students wishing to take courses from other institutions in future terms should confirm that the course credits are transferable *before they enroll*. The registrar is able to make those decisions if students provide a course description or syllabus.

Transfer work will not affect the student's Greenville College grade point average. *However, students should be aware that grades in all college courses, even those earned at other institutions whether or not it was accepted in transfer, are used when computing final graduation honors.*

In evaluating courses for transfer credit, the registrar follows these policies:

- Transfer credit may be accepted for college level courses that are academic in nature.
- Courses to be transferred must be C- or better from each institution and apply to the student's program at Greenville.
- Education (EDU) courses accepted in transfer must have been taken within five year of being admitted to Greenville College.
- A maximum of 86 semester credits may be accepted from four-year colleges and universities. (Refer to the section on degree requirements and residency requirement on page 29 for more information.)
- A maximum of 66 semester credits can be accepted from two-year institutions (junior or community colleges) or from Bible colleges.
- A maximum of 30 semester credits can be accepted in any area of concentration (e.g. Bible and religion courses).
- A maximum of 30 semester credits earned through correspondence and/or extension coursework can be accepted.
- Students who have completed 66 or more semester credits cannot transfer additional credit from two-year institutions or Bible colleges unless it is a lower division course taken to meet a general education requirement. In other words, once students have reached junior status, with the stated exception, they must take additional courses from four-year degree granting colleges and universities if they wish to transfer the credit to GC.
- Credit for courses completed through the armed forces will be granted according to the recommendations of the Commission on Accreditation of Service Experiences.
- Students who have Advanced Placement (AP) or College Level Examination Program (CLEP) credits must have their scores sent directly to Greenville College to be applied to their degree.



Transcript Request Form
www.greenville.edu/academics/transcript.dot

- Transfer credit is not possible for remedial courses, special courses such as orientation or speed-reading, or most vocational training courses (for example, courses on welding, plumbing, or appliance repair will not be accepted.).
- Some academically-oriented vocational courses, such as an anatomy course in a nurse assistant program, may be accepted (up to 30 credit hours). Any vocational course approved by the registrar in consultation with the Department Chair to meet a general education requirement is not counted toward the 30-credit limit.
- Courses presented from unaccredited institutions will be evaluated on an individual basis, subject to validation by the successful completion of two semesters at Greenville, by examination, or other means.
- Credits earned for an associates degree are not automatically accepted by Greenville College. All individual courses must meet the policy for transfer credit.

Advanced Placement (AP) and College Level Examination Program (CLEP) Credits

Greenville College accepts credits based on AP and CLEP test results. The relevant tests and required scores are listed on pages 61 and 62 of this Catalog.

Credit for Life Experience

Credit based on work or other voluntary experience may be considered based on a request by a student. A petition available from the Records Office must be completed and submitted to the registrar for consideration. The decision for such advanced placement would be the prerogative of the registrar in consultation with the head of the department in which the course is given. A fee may apply for placing credit for life experience onto a transcript (see p. 22).

Admission for Previously Enrolled Students

Students who have previously enrolled at Greenville College but withdrew or were dismissed must follow the readmission process if they wish to return. Students must submit a personal statement outlining the reasons they would like to return and contact the Admissions Office. After the student submits the personal statement, the following conditions must be met before a student can be re-admitted:

- The student must have a zero balance on their student account at Greenville College and be current with any student loans that are in repayment.
- The student must submit official transcripts for any college work completed since withdrawing from Greenville College.
- The student must be approved for re-admission by the Office of Student Development, the Academic Affairs Office, and the Admissions Office.

The Admissions committee reserves the right to request additional materials from students applying for re-admission and may also request an interview before granting re-admission.

Students applying for readmission need to be aware that if their education was interrupted by a period of more than four years, they must comply with the provisions and requirements in place upon their return.

Conditional Admission

In an attempt to recognize the differing backgrounds of students and to allow for differing rates of intellectual maturity, the College makes the following exceptions to the academic requirements stated above for a limited number of students:

Requirements at the high school level are waived for students who have completed at least one full year of college (30 transferrable credits) with a C average or better in baccalaureate level courses.

Previous low academic achievement will not be weighed negatively for veterans of the United States Armed Forces and other mature students who have been out of school for several years. Results of the General Equivalency Degree (GED) test may be required for students who have not graduated from high school.

High school graduates not meeting grade point or course distribution requirements may be admitted by special action of the Admissions Committee subject to participation in a special tutoring program and/or review of their grades after one semester at Greenville.

Transfer students with less than a C average may be admitted on academic probation by special action of the Admissions Committee if there is reason to expect an improvement in academic performance at Greenville College.

PASS Program

The PASS (Professional Assistance for Student Success) program provides special academic assistance for students needing some additional academic support. Students are admitted into the program as a condition of their admission to Greenville College. The program is designed to provide accountability, academic support, and to promote student success. For more information contact the Student Success Center.

Guest Admission

Students not seeking a degree from Greenville College may be admitted as a Guest. A different application for admission is required for Guest status. Please contact the Office of Admissions for this application. If the student plans to transfer Greenville College credits back to his/her present college, Guest admission may require approval and recommendation of the student from that college.

Articulation Agreements

Tokyo Metropolitan Chihaya High School

In an effort to better serve Japanese students intending to pursue education in the United States, Tokyo Metropolitan Chihaya High School and Greenville College entered into an agreement for a transfer alliance intended to benefit students at both institutions in February 2006. The agreement enables students completing specified courses at Tokyo Metropolitan Chihaya High School to receive transfer college credit from Greenville College upon matriculation. The transfer credit will be articulated as stated below for students who achieve 4.0 grades for the listed courses.

Chihaya Course	Greenville Course	Credits to be granted
Business Basic	MGT 101 Introduction to Management	3 cr
Data Processing 1 & Data Processing 2	CIS 105 Computer Fundamentals	3 cr
Marketing	MKT 201 Marketing	3 cr

Lincoln Land Community College

A “two-plus-two” plan allows students from Lincoln Land Community College (LLCC) to transfer credits from LLCC to Greenville College under a special articulation agreement between the two institutions. The agreement, signed by the presidents of both institutions in September 2007, enables students who complete an associates degree at LLCC to enter Greenville College and complete a bachelor’s degree in early childhood education, elementary education, or special education in two additional years. Students matriculating to the GC program after completing academic and program requirements at LLCC, including a 2.75 Grade Point Average and a passing score on the State Basic Skills Test will be admitted to the GC portion automatically. Students participating in the program will receive advisement from both institutions to assist them to complete the degree in a timely way. By participating in this Program, credits earned in one institution are automatically transferred between institutions.

Saint Louis Christian College

A “two-plus-two” plan allows students from St. Louis Christian College (SLCC) to transfer credits from SLCC to Greenville College under a special articulation agreement between the two

institutions. The agreement, signed by the presidents of both institutions in May 2002, enables students who complete the Associate of Arts General Studies degree at SLCC to enter Greenville College and normally complete a bachelor's degree program in two additional years. SLCC students who enroll in this cooperative program at SLCC will complete 40 credit hours in general education, 20 credit hours in Biblical education, and five credit hours in professional education. Students then enter Greenville College with junior-level standing. Further information may be obtained by contacting the admissions office of either institution.

Community College Partnerships for Students Interested in Becoming Teachers

Greenville College has partnership agreements with Kaskaskia and Lewis and Clark Community Colleges that allow students to complete a four-year college degree with teacher certification on their local community college campuses. For details about these partnerships contact the School of Education at 618-664-6800. See also pages 86-95 for program details.

Admission into Non-Traditional/Off-campus Programs

Admissions requirements for the Organizational Leadership Adult Degree Completion can be found beginning on p. 121 and for the Undergraduate Teacher Education Program (UTEP) can be found with the program details beginning on p. 91.

Dual Enrollment

Greenville College allows students who haven't yet finished high school to take up to 6 credit hours of online courses while dually enrolled in high school. Students need to have either a 3.0/4.0 high school GPA through their completed high school coursework or a 22 ACT Composite (1020 combined Math + Critical Reading on the SAT).

Dual Enrollment students may take up to 6 credit hours online tuition-free—students are only responsible to pay the \$125 per credit fee for online courses. Interested students should complete a guest application and submit an official high school transcript.