

Sample Individual Development Plan

Name of Professor
Department
Academic Year

Professional Development Plan:

Studies: List courses or describe plan of action for this particular year. Indicate where these courses are to be taken and when. Indicate how far along you are in your degree program.

Specialized one-time courses such as a technology workshop also go under this category.

Research projects: Describe any research projects in which you are involved.

Conferences: List the conferences you wish/plan to attend. Indicate dates and location of the conferences.

Presentations/ Performances/ Exhibits: Indicate any presentations (workshops, lectures, panel discussions, performances, exhibits) for which you are submitting a proposal or are already planning to give at local, state, regional or national conferences during this current year.

Grants, consultant work: Indicate any grant proposal you are planning to submit, have already written, or has already been awarded and for which you are working during this particular year.

Indicate any consultant work you are doing.

Membership and positions held in professional organizations:

List the professional organizations in which you hold membership and any leadership positions you hold in such organizations.

Other: Mention any other professional related work you are doing.

Greenville College related work:

New course development: List any new course you plan to develop or have recently developed. Attach the course syllabi whenever possible.

Additional committee work (other than assigned committee): List all the ad-hoc committees on which you serve.

Special programs: List any special programs at/for Greenville College you have developed or on which you work. Examples would be Habitat for Humanity chapter, Urban Plunge program, Honors Program, etc.

Mentoring: List any mentoring relationships in which you are involved. Indicate with whom you are working and the type of mentoring you are doing.

Club sponsorship: List any campus organization for which you serve as sponsor.

Work done for other areas of the college: List activities in which you participate or help other areas of the college such as the Advancement Office, the Admissions Office, or the Office of Student Development.

Personal Development:

Travel: List any travel plans that may enhance your personal development.

Community involvement: List any membership in community or social organizations. Indicate any leadership positions in such organizations. Examples would be Kiwanis Club, Rotary International, Greenville Women's Club, etc.

Church involvement: Indicate any special committees on which you serve in your church and any special leadership roles you play in your church.

Indicate any "missions related" work you may be involved with during this year such as a short-term missions trip.